



Jaffa Bah Café & Catering  
Breakfast & Lunch Mon – Fri 7am – 3pm  
164 Stanley St, Townsville ph07 4772 4421  
www.jaffabah.com.au catering@jaffabah.com.au

## Venue Hire Information

Cost \$300.00

Our café is available for hire any day or night of the week, however, Sundays & public holidays will attract a surcharge. The venue hire cost includes 1 bar staff member, café & facilities cleaning fee, and the use of the premises and its audio visual equipment.

Extra staff will be required depending on the numbers you have attending your event and the type of event you are holding, if management deems that your event will require security staff than this cost is extra.

### Hours

Hire time is from 5:30pm until 11:30pm. Last drinks will be called at 10:45pm with all patrons exiting at 11:30pm. Earlier entry can be arranged upon request for the allowance of decorations etc.

### Staff

Our staff can serve up to 40 people before another bar or wait staff member is required. The cost of extra staff is \$30p/h at a minimum of 3hrs.

### Capacity:

Generally numbers up to 60 people will not require security staff, but management may require security depending on the event being held. We can arrange security for you or it can be arranged by you. Security is \$280.00 for the allotted times.

### Food

Jaffa Bah provides its own catering; no food is permitted on the premises unless prior arrangements have been made with management.

### Parking

Parking is available on Stanley Street, Walker Street and Sturt Street.

### Terms and Condition

Please read the following terms and conditions very carefully. The payment of a deposit will serve to confirm that you agree to our terms and conditions.

### Payment

A deposit of 25% of the total function cost is payable to confirm a booking. Balance of function total is due the day of the event. A credit card number is required for all events for security.



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### Cancellation Policy

In the event that you wish to cancel your event, the following conditions apply

- Cancellation up to 2 weeks prior full refund of deposit
- Cancellation less than 2 weeks, forfeit of deposit to cover bookings we will have turned away to host your event

### Responsible Service of Alcohol

It is the responsibility of the event organiser to ensure that the event is conducted in an orderly manner in accordance with this contract and applicable laws.

Jaffa Bah management promotes the responsible service of alcohol and reserves the right to refuse service of alcohol to any guest under the age of 18 or unable to prove their age, or any guest they believe to be intoxicated.

Whilst on the premises guest are required to follow all direction given by venue staff, Any patron behaving badly, abusing staff or acting aggressively will be asked to leave the venue.

Failure to follow any of these conditions can and will result in management shutting down the event and all monies will be forfeit.

### Damage & Losses

The hirer will be financially liable for any damages or loss caused by their guests or to the venue, fixtures, furnishings, windows or surrounding property, prior to, during or after a function.

Please note that no items are to be nailed, screwed, stapled or adhered to the walls, doors, ceilings or any other surface.

Jaffa Bah reserves the right to request the alteration of the set up of any events to comply with fire, health and safety regulations.

Jaffa Bah takes all necessary care however we accept no responsibility for loss of or damage to merchandise, equipment or personal articles left in the venue, prior to during or after a function.

Any formal security requirement is at the cost of the hirer.

The hirer must not permit anything to be done on the venue or any part hereof which may be or become a nuisance or annoyance to the surrounding neighbours, neither must any unauthorised persons be permitted to enter said property.

### Unforeseen Circumstances

In the event of inability to comply with any of the provisions of this venue agreement by virtue of any interruption of electricity or gas supplies, industry disputes, plant or equipment failure, disruptive acts of nature, other unforeseen contingency or accident, the Licensor reserves the right to cancel any booking or refund any deposit, with no further liability to the Licensor